



**JOHNSON SERVICE GROUP**  
People. Reach. Hire.®

## PROFESSIONAL SERVICES STAFFING SOLUTIONS

JSG's Professional Services recruiting team specializes in the sourcing, screening, and placement of professional operations personnel, including:

- Account Support
- Accounts Payable & Receivable
- Administrative Assistants
- Attorneys
- Business Management
- Buyers
- Contracts Administration
- Customer Service Representatives
- Document Control Specialists
- Executive Administrators
- HR & Benefits Administration
- HR Analysis
- HR Systems
- Order Processing
- Payroll Specialists
- Project Management
- Purchasing & Procurement
- Quality
- Recruiters
- Recruiting Coordinators
- Sales & Account Management

*Johnson Service Group, Inc. (JSG) is an industry-leading staffing and recruiting services company with over 35 years of experience in providing quality staffing solutions throughout North America.*

*Our international reach, along with a professional and diverse team, generates the timely support our clients have come to know and expect.*

*JSG has the flexibility to work with each customer to develop a staffing program that meets their individual or unique needs, ensuring consistent, quality service - regardless of service options required.*

*We offer a suite of customized staffing solutions, including contract/temporary, contract to direct, and direct-hire basis. JSG also provides Payroll Services, 1099 Management, IT Consulting Services, and Managed Staffing Programs.*

### BEST IN CLASS

*Since our start in 1984, we've worked hard to establish our present position as the most effective cross-industry staffing solution available. JSG belongs to an elite group of staffing firms named to Staffing Industry Analysts' lists for the past 5 years.*

*Our dedication to providing a superior recruiting experience has allowed us to maintain our pattern of growth and success over the years.*

Toll Free: 800.323.4987 | Direct: 630.655.3500  
One East Oak Hill Drive, Westmont, IL 60559

[JSGINC.COM](http://JSGINC.COM)



**JOHNSON SERVICE GROUP**  
People. Reach. Hire.®

## OUR STAFFING SERVICES

### Payroll Services

JSG's payroll services allow your company increased flexibility in hiring, mitigates co-employment exposure, and reduces unemployment costs, workers compensation claims, administration costs, and termination expenses. Each payroll service is fully verified for qualifications and safety requirements before onboarding.

### Independent Contractor Management

Our Independent Contractor services eliminate administrative burdens associated with the hiring, managing, and paying of independent contractors.

COMPETENT | QUALIFIED | VERIFIED

### Project Management Consulting Services

JSG's Project Management Services provides comprehensive project management consulting services expertise for both Engineering and Information Technology project outsourcing and offloading. Using JSG's consulting service gives you third-party assistance to focus resources on completing important tasks while not disturbing your mainstream business activities.

### Contract/Temporary Staffing

Our contract staffing team provides a fast and reliable way to have qualified individuals fill your specific needs quickly and effectively. This provides the flexibility to maintain individuals only when your workload requires the help, while still ensuring access to top talent.

### Temp-To-Hire Staffing

JSG's contracted temp-to-hire staffing service allows you to convert temporary employees on assignment to full-time positions at your company. This service option provides the opportunity for you to assess employee performance and suitability to the position and your organization prior to making a hiring commitment.

### Direct-Hire Staffing

The Direct-Hire Staffing option offered by JSG allows you to source candidates for all of your direct hire needs. This saves you time spent reviewing numerous unqualified resumes, extensive pre-qualifications of candidates, and money associated with expensive advertising costs.



Toll Free: 800.323.4987 | Direct: 630.655.3500  
One East Oak Hill Drive, Westmont, IL 60559

JSGINC.COM